# COMMISSION AGENDA

**DATE:** February 28, 2022

**TO:** Port Commission

**FROM:** Heather Burgess, Port Legal Counsel

Sponsor: Commissioner Deanna Keller

**SUBJECT:** Resolution 2022-05-PT: Code of Governance and Conduct for Commissioners

## *A.* ACTION REQUESTED

Request approval of Resolution 2022-05-PT regarding a Code of Governance and Conduct for Port of Tacoma Commissioners.

## B. BACKGROUND

At the February 3, 2022, Study Session, Commissioner Keller brought forward a request for the Port Commission to adopt a Code of Conduct resolution for the Commission. In response to Commissioner Keller's request, Port Legal Counsel prepared and distributed an initial draft Code of Conduct resolution. The initial draft was based upon similar resolutions adopted by other ports and local governments. The Commission had an initial discussion of the proposal at the study session.

Port Legal Counsel solicited feedback from Commissioners on the initial draft after the Study Session concluded. In response to Commission feedback received, Port Legal Counsel revised the resolution to further limit its scope and applicability.

The Port Commission reviewed and discussed the initial draft of the resolution following first reading at the February 17, 2022 regular meeting and provided Port Legal Counsel with additional feedback. The final revised copy reflects Commission input from the February 17, 2022 meeting. The most significant revisions made were to the section addressing Violations and Enforcement to provide a more defined process for reporting and reviewing alleged complaints.

Commissioner Keller brought forward a similar Code of Conduct request at the NWSA Managing Members meeting of February 1, 2022. NWSA General Counsel is preparing options for a NWCA Code of Governance/Conduct that will be presented to the Internal Governance Work Group of the NWSA, which will then be brought forward to the Managing Members.

## C. ATTACHMENT

Resolution 2022-05-PT – Establishing a Code of Governance and Conduct for Port Commissioners